**Programme for Application Development and Commercialization of the CAS (PRAK)**

**Project proposal**

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| **Reg. no.** |  |

*Do not fill out (filled out by CAS Head Office)*

**CAS Department:**

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*Enter full name of your department.*

**Project name:**

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*Enter name of your project describing the main activity within the project (e.g. Preparation of license agreement for technology XY).*

**Brief description of the project:**

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*Provide a brief description of the project (main objective(s), planned activities, main outputs of the project).*

**Description of the knowledge or technology to be transferred:**

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Briefly describe the knowledge or technology you want to put into practice within the project.

In case of knowledge transfer, try to quantify the positive impacts on society generated by the intended transfer or application; indicate what steps need to be taken and what needs to happen to achieve a positive impact on society.

In case of technology, indicate its added value and potential users; identify the so-called TRL*[[1]](#footnote-2)* and MRL*[[2]](#footnote-3)* (attach a market study as an alternative), and IPRL*[[3]](#footnote-4)* (attach patent review as an alternative).

**Intellectual property owners:**

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List all intellectual property owners. The transferred knowledge or technology must be the result of in-house research of the CAS department. If intellectual property was created in collaborative projects, indicate the names of the institutions or companies that have intellectual property rights in the knowledge or technology.

**Project objectives:**

[ ]  Licence agreement

[ ]  Establishment of a spin-off

[ ]  Achievement of positive socio-economic impact

Check one objective of the project. The project objective does not have to be achieved during the project implementation, but the project activities and outputs should clearly lead to the stated objective.

**Transfer plan[[4]](#footnote-5):**

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Describe the steps that need to be taken to achieve the project’s objective, incl. the schedule for all the steps. The project objective should be achieved in 24 months after the start of the project.

**Team Leader:**

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Enter in this format: Surname; Name; Title(s); Amount of work time in the project; Activities in the project; Relevant work experience (professional experience, involvement in patents, experience in collaboration with the application sector, etc.).

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| Contact email: | Contact phone number (mobile phone no.): |
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**Team members:**

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Enter in this format: Surname; Name; Title(s); Amount of work time in the project; Activities in the project; Relevant work experience (professional experience, involvement in patents, experience in collaboration with the application sector, etc.).

**CETAV Coordinator:**

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*In order to comply with the provisions of Section 3, Paragraph 6 of the PRAK Directive, the project must have a designated CETAV coordinator, who will be appointed by the PRAK Council. To request the assignment of a CETAV coordinator, please use the contact form available at https://avcr.cz/PRAK.*

**List of outputs and activities:**

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List project outputs and activities (the activities should lead to the project outputs), incl. schedule, for a period of 6 months maximum. For outsourced activities (e.g. external professional services), provide at least a type of the service provider (e.g. patent office).

**Budget plan**

The PRAK grant can only cover non-investment costs directly related to the project, and personal costs of the members of the project team and administration, for a period of 6 months maximum.

In Expense description, list individual expenses. In Comments, explain the amount of funding requested and its appropriateness in relation to the activities, outputs and objectives of the project.

List and comment on all expenses individually (e.g. preparation of license agreement draft), do not aggregate expenses (e.g. legal services). Add new rows if needed.

Overview of ineligible and examples of eligible costs is available on the CAS internal portal https://interni.avcr.cz/ in section Program rozvoje aplikací a komercializace AV ČR.

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|  | **Expense description** | **Cost** [1 000 CZK] | **Comments** |
| **Services (e.g. consultancy or intellectual property protection costs)** |  |  |  |
|  |   |   |
| **Other operating costs (e.g. travel)** |  |  |  |
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| **Personnel costs (wages/remuneration)** |  |  |  |
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| **TOTAL** [1 000 CZK] |  |  |  |

**List of attachments**

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List supporting documents (e.g. patent documentation, utility model, application or already published/granted/registered patent or utility model, references to scientific articles etc.). Attach these documents to the Project proposal.

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signature of department director

1. https://horizoneuropencpportal.eu/repository/71b2b25e-c6f9-4055-9c5c-1bc9f13e20d0 [↑](#footnote-ref-2)
2. https://techtransfer.cas.cz/sluzby/#kestazeni [↑](#footnote-ref-3)
3. https://techtransfer.cas.cz/sluzby/#kestazeni [↑](#footnote-ref-4)
4. A transfer plan is a project plan describing the individual steps leading to the stated project objectives. In particular, it describes how to increase the current (1)TRL of the technology, a plan for (2)protecting the intellectual property, and last but not least, it includes elements of a (3)marketing or "go-to-market" strategy (https://en.wikipedia.org/wiki/Go-to-market\_strategy). [↑](#footnote-ref-5)